

CITY OF PINE CITY FEE SCHEDULE (effective January 1, 2013)

Exhibit A

Effective 1/1/03; Amended: 1/8/03, 1/7/04, 12/15/05, 12/14/05, 12/6/06, 2/6/08, 4/2/08, 9/3/08, 12/3/08, 12/2/09, 5/5/10, 12/1/10, 4/6/11, 1/4/12, 1/9/13

Cemeteries (no tax)	Birchwood / Hill Top	
Grave lots	\$300.00	
Baby grave lots	\$75.00 / \$100.00	
	May 1 – October 31	November 1 – April 30
Grave opening/closing	\$250.00	\$330.00
Baby grave opening/closing	\$125.00	\$165.00
Cremation grave opening/closing	\$125.00	\$165.00
Grave openings are an additional \$83.50 per person if gravesite is scheduled after 1:00 pm (Mon-Fri), or on weekends. Holiday rate is an additional \$110.00 per person.		
Animals		
Dog license	\$10.00	
Duplicate dog license	\$5.00	
Kennel license (3 or more dogs)	\$75.00	
Impoundment fee w/license	\$25.00* plus call out fee between 3:00 pm-6:30 am	Call out fee: \$83.50
Impoundment fee w/o license	\$50.00* plus call out fee between 3:00 pm-6:30 am	Call out fee: \$83.50
Daily boarding fee	\$5.00*	
Adoption fee	\$35.00* (City Administrator or Mayor can waive fee)	
General Licenses	Day	Week
Dance Permit	\$3.00 (can be waived by Administrator for non-profit dance)	
Fireworks Display Permit	\$30.00 per event	
Games License Fee (annual)	\$20.00 per establishment/year	
Sewer/Water Installers License (annual)	\$20.00	
Solid Waste License (annual)	\$500.00 residential, \$500.00 commercial; plus \$3.00 for each vehicle used for residential and \$3.00 for each vehicle used for commercial	
Solicitors, transient merchants, peddlers, auctioneers, and hawkers permit	\$20.00	\$75.00/week \$1,000.00/Annual (this fee can be pro-rated)

Liquor, Beer and Wine Licenses		(Set up licenses and Caterers' Permits are licensed through MN State Liquor Control)
On-sale liquor (annual)	\$2,000.00	
Special on-sale Sunday sales (annual)	\$200.00	
On-sale wine (annual)	\$300.00	
On-sale beer (annual)	\$150.00	
Special club license (annual)	\$2,000.00	
Temporary on-sale liquor	\$50.00	
Temporary on-sale beer	\$50.00	
Investigation Fees	\$50.00 for single, \$125.00 for partnership	
Sewer and Water		
Sewer availability charge – single family	\$1,300.00	See REC chart for all other uses
Water availability charge – single family	\$1,500.00	See REC chart for all other uses
Water extension up to 1 inch line	\$450.00	
Water extension larger than 1 inch	Actual costs with a minimum charge of \$500.00	
Street opening	\$500.00 is a minimum fee. If the cost to repave the disturbed area exceeds \$500.00, the permittee will pay actual repaving costs. (Utilities can supply Bond to City.)	
New customer meter charge (one-time charge)	\$18.00 minimum or 10% of the cost of the new meter (included in building permit)	
Utility Bill Late Payment Fee	10% of billed amount due	
Water connection/reconnection charge	\$35.00	\$118.50 (between 3:00 pm – 7:00 am)
Monthly Service Charge	\$12.00	For a 5/8" meter
	\$25.00	1" – 1 ½" meter
	\$35.00	2" meter
	\$45.00	3" meter
	\$50.00	4" meter
Water Rate per gallon (0 to 5,000 gallons)	\$.0070	
Water Rate per gallon (5,001-10,000 gallons)	\$.0080	
Water Rate per gallon (over 10,000 gallons)	\$.0085	
Water sold by loads per 1,000 gallons	\$15.00*	
Sewer Rate per gallon	\$.0065	
CLAWSSD/Pokegama/Henriette (per 1000 gal)	\$1.06	
State Water Connection Fee per quarter	\$1.59	

Building, Planning and Zoning

See Appendix A (attached) for Other Inspections and Fees including inspections outside of normal business hours, re-inspections, and miscellaneous inspections for which no fee is specifically listed.

Building Permit Fees (all building permits are subject to state surcharge fees)

Total Valuation	Fee
\$1.00 to \$500.00	\$23.50
\$501.00 to \$2,000.00	\$23.50 for the first \$500.00 plus \$3.05 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each add'l \$1,000.00 or fraction thereof to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.65 for each additional \$1,000.00, or fraction thereof
One and two family dwellings and accessory structures are subject to 50% of permit fee for plan review. All other structures are subject to 65% of permit fee for plan review.	

Residential Maintenance Permit	Owner occupied fee \$40.00 (plus minimum state surcharge)	
Manufactured home installation permit (plus state surcharge)	\$125.00	
Rental registration fee per property (annual)		
Single family unit	\$20.00	
Multiple family unit	\$25.00	
Apartment Building	\$30.00	
Rental inspection fee		
Single Unit	\$30.00	
Two Rental Units	\$45.00	
Three Rental Units	\$60.00	
Four units	\$75.00	
More than four units	\$75.00 plus \$10.00 per unit over 4 units	
Penalty for late annual rental registration	\$100.00	
Re-inspections to confirm work orders were complied with (this fee starts after the first re-inspection)	\$45.00	
Comprehensive Plan	\$25.00	
Conditional Use and Interim Use Permits	\$300.00 plus a \$46.00 check made payable to "Pine County Recorder's Office"	
Amendments to Conditional Use Permits	\$300.00 plus a \$46.00 check made payable to "Pine County Recorder's Office"	
Driveway permit (per curb cut)	\$75.00	
Minor subdivision/ Lot Rearrangement/ Re-plat fee	\$300.00 plus \$1,000.00 escrow deposit plus a \$46.00 check made payable to "Pine County Recorder's Office"	Escrow deposits are for legal notices, planning, engineering and legal services provided by staff and/or consultants.
Planned Unit Development (platting fee not included)	\$50.00/acre plus fee for CUP plus \$4,000.00 escrow deposit	Escrow deposits are for legal notices, planning, engineering and legal services provided by staff and/or consultants.
Planned Unit Development amendment	\$200.00	
Plat-Sketch plan review	No charge	
Plat – preliminary	\$400.00 plus escrow deposit (Residential 1-10 lots and commercial less than 2 acres \$4,000.00, or Residential 11+ lots and commercial more than 2 acres \$8,000.00)	The City will pass through all costs associated with the development or project and maintain the escrow balance until completion (upon which time the unused amount will be returned to the applicant).
Plat – final	\$400.00 plus \$5.00 per lot (escrow stays in place from the preliminary plat)	

Site Plan Review	\$200.00 plus \$2,000.00 escrow deposit	
Sewer inspection (to ensure sewer compliance)	\$150.00	
Sewer installation / replacement inspection	\$250.00	
Sidewalk permit	\$15.50	
Sign permit	\$30.00	
Special meeting for Planning Commission	\$400.00	
Variance fee	\$300.00 plus a \$46.00 check made payable to "Pine County Recorder's Office"	
Zoning amendment (rezoning request)	\$300.00 plus a \$46.00 check made payable to "Pine County Recorder's Office"	
Municipal Development Ordinance	\$45.00	
Grading/Filling/Mining Permit	See Appendix A (attached)	Fees are regulated by State of MN
Zoning Verification Letter	\$30.00	
Miscellaneous		
Accounts receivable late fee	12% APR on past due balance	
Annexation Request	\$300.00 plus a \$46.00 check made payable to "Pine County Recorder's Office"	Petitioner is responsible for any additional administrative, legal, or other associated costs.
Bad check fee	\$35.00	
Copies	\$.25 one-sided (8 1/2 x 11, 8 1/2 x 14, 11 x 17) \$.50 two-sided (8 1/2 x 11, 8 1/2 x 14, 11 x 17) \$.75 one-sided color (8 1/2 x 11, 8 1/2 x 14, 11 x 17) \$1.50 two-sided color (8 1/2 x 11, 8 1/2 x 14, 11 x 17) \$20.00 large print (24") from plotter	
Farmers' Market booth rental	\$60.00/season (\$50.00/season if paid by 1-31-13) or \$10.00/day (20' space) \$90.00/season (\$80.00/season if paid by 1-31-13) or \$20.00/day (40' space)	
Fax	\$2.00 to send first page and \$1.00 for each subsequent page \$.25/page to receive	
Filing Fees	\$2.00 for Mayor or Council	
Fire/Safety Inspection	\$50.00	
Gambling (City Code: Section 515)	3% of gross revenues	
Ordinance Amendment Request	\$300.00	
Research Fees	No charge for the first hour. After one hour there is a \$40.00/hour fee.	
Sound system	\$250.00 deposit (refunded if system is returned in good condition)	

Special assessment searches	\$30.00	
Special City Council Meeting	\$400.00	
Street, Alley, or Easement Vacation Request; and Re-establish a Vacated Street Request	\$300.00 plus a \$46.00 check made payable to "Pine County Recorder's Office"	Petitioner is responsible for any additional administrative, legal, or other associated costs.
Towing Fee	\$125.00	
Impoundment (Vehicle) Fee	\$15.00/day	
Streets/Public Works/Parks Services		
Labor/Operator rate is not included in the equipment price and will be billed separately. All equipment and labor will be billed at 1 hour minimum.		
Banner hanging (includes installation and removal)	\$75.00	
Bucket truck (requires 2 operators minimum)	\$50.00/hr	
Driveway permit (per curb cut)	\$75.00	
General Laborer/Operator rate	\$55.00/hr per person between 6:30 am - 3:00 pm (Mon-Fri) excluding holidays	\$83.50/hr per person between 3:00 pm - 6:30 am (Mon-Fri and weekends). Holiday rate is \$110.00/hr per person.
Loader (requires 1 operator minimum)	\$75.00/hr	
Mowing (requires 1 operator minimum)	Zero turn \$25.00/hr, Tractor and tri-deck \$100.00/hr	
Plow truck (requires 1 operator minimum)	\$85.00/hr	
Portable pump rental (machine only)	\$100.00/day \$400.00/week	Does not include fuel
Excavation or Obstruction Permit (Right of Way)	\$75.00	
Vac truck (requires 2 operators minimum)	\$125.00/hr	
Sewer jetting (requires 2 operators minimum)	\$125.00/hr	
Sewer televising (requires 2 operators minimum)	\$125.00/hr	
Softball field annual maintenance fee (per team)	\$125.00	
Softball tournament fee	\$100.00 per tournament	
Swimming Lessons	\$25.00 (per child per session)	Jr. Lifeguarding \$75.00 per student

Fire Department Fees	Base Fee (includes Firefighters pay)	
Structure fire call	\$750.00	Plus extra expenses (i.e. foam)
Vehicle fire	\$750.00	Plus extra expenses (i.e. foam)
Fire Alarm		
1 st	No charge	
2 nd	\$250.00	If for the same reason or malfunction
3 rd or more	\$750.00	If for the same reason or malfunction
Vehicle accidents	\$750.00	
EMS	None, unless appropriate/authorized	
Rescue	None, unless appropriate/authorized	

*plus Minnesota State Sales Tax

Gambling

Gambling licenses are issued through the State of Minnesota Gambling Control Board. Some licenses need to be approved by the City Council prior to submission to the State by the licensee.

APPENDIX A

GRADING, FILLING, AND MINING PLAN REVIEW FEE WORKSHEET - THERE IS NO PLAN REVIEW FEE FOR 50 CUBIC YARDS OR LESS
51 TO 100 CUBIC YARDS IS \$23.50
101 TO 1,000 CUBIC YARDS IS \$37.00
1,001 TO 10,000 CUBIC YARDS IS \$49.25
10,001 TO 100,000 CUBIC YARDS IS BASE \$49.25 FOR THE FIRST 10,000 CUBIC YARDS, PLUS \$24.50 FOR EACH ADDITIONAL 10,000 CUBIC YARDS OR FRACTION THEREOF
100,001 TO 200,000 CUBIC YARDS IS BASE \$269.75 FOR THE FIRST 100,000 CUBIC YARDS, PLUS \$13.25 FOR EACH ADDITIONAL 10,000 CUBIC YARDS OR FRACTION THEREOF
200,001 CUBIC YARDS OR MORE - \$402.25 FOR THE FIRST 200,000 CUBIC YARDS, PLUS \$7.25 FOR EACH ADDITIONAL 10,000 CUBIC YARDS OR FRACTION THEREOF
(MINIMUM CHARGE - ONE-HALF HOUR AT \$50.50 PER HOUR) OR TOTAL HOURLY COST TO JURISDICTION, WHICH EVER IS GREATER.
GRADING, FILLING, AND MINING PERMIT FEE WORKSHEET
50 CUBIC YARDS OR LESS IS \$23.50
51 TO 100 CUBIC YARDS IS \$37.00
101 TO 1,000 CUBIC YARDS IS \$37.00 FOR FIRST 100 CUBIC YARDS, PLUS \$17.50 FOR EACH ADDITIONAL 100 CUBIC YARDS OR FRACTION THEREOF
1,001 TO 10,000 CUBIC YARDS IS \$194.50 FOR FIRST 1,000 CUBIC YARDS, PLUS \$14.50 FOR EACH ADDITIONAL 1,000 CUBIC YARDS OR FRACTION THEREOF
10,001 TO 100,000 CUBIC YARDS IS \$325.00 FOR FIRST 10,000 CUBIC YARDS, PLUS \$66.00 FOR EACH ADDITIONAL 10,000 CUBIC YARDS OR FRACTION THEREOF
100,001 CUBIC YARDS OR MORE IS \$919.00 FOR FIRST 100,000 CUBIC YARDS, PLUS \$36.50 FOR EACH ADDITIONAL 10,000 CUBIC YARDS OR FRACTION THEREOF
OTHER INSPECTIONS AND FEES
1. INSPECTIONS OUTSIDE NORMAL BUSINESS HOURS (MINIMUM CHARGE - 2 HOURS AT \$50.50 PER HOUR) ¹
2. REINSPECTION FEE ASSESSED UNDER PROVISIONS OF SECTION 108.8 \$50.50 PER HOUR ¹
3. INSPECTIONS FOR WHICH NO FEE IS SPECIFICALLY INDICATED (MINIMUM CHARGE - ONE-HALF HOUR AT \$50.50 PER HOUR) ¹
¹ OR THE TOTAL HOURLY COST TO THE JURISDICTION, WHICHEVER IS GREATEST. THIS COST SHALL INCLUDE THE SUPERVISION, OVERHEAD, EQUIPMENT, HOURLY WAGES AND FRINGE BENEFITS OF THE EMPLOYEES INVOLVED.